معالي الشيخ / خالد بن عمر بن سعيد المرهون وزير الخدمة المدنية

تحت رعاية



مهارات القائد الفعّال ACTIONABLE LEADERSHIP SKILLS

قصص نجاح لقادة متميزين Stories of Success Leaders قيادة المرأة في العمل Women Leadership in Work

خصائص القائد الفعال The DNA of Effective Leader

ORGANISER

الأضايل للمؤتمرات Al-Assayel for Conferences

17 MAY CROWNE PLAZA Muscat, Oman



LUNA HAGEALI

Learning and Organizational **Development Expert**



WHY THIS CONFERENCE?

The 4th Annual Leadership Conference will expose attendees to new knowledge, skills, and resources necessary to lead with purpose, to positively impact their organizations and leadership community, and to convert challenges into opportunities.

During the sessions of the conference fortified with the exercises, participants will understand why they should work to improve their personal leadership, become better and more effective leaders and to build leadership skills in their organization for a better results.

Who Should attend?

- · Cheif Executives and General Managers
- · Senior Management Members.
- Managers of various organizations. Supervisors and Young talented future leaders in both private & public sectors.
- Entrepreneurs & individuals interested in strengthening their Ladership knowledge, network and communications influence.
- · New supervisors who are targeted as future leader.

Conference Objectives:

- Understand the definition of Actionable Leadership.
- · Identify key behaviors and skills of the Actionable Leader.
- Learn ways to enable your team towards greater performance alignment.
- Empower Women leadership further at work, community and at home.
- Works together to find the most efficient way to achieve business goals.
- Identify how to overcome communication obstacles with colleagues, customers and team.
- Learn to maximize communication effectiveness to become better networker and leaders.
- Update best practices for developing your teams potential to add value

Conference Outline:

- Actionable Leadership Effective Leadership.
- The DNA of the People Manager / Leader
- Leadership Influence-Building Access for Women in the workplace.
- Panel Discussion (private and public sectorissues to overcome)
- Performance Expectations versus Actionable Leadership Practice.
- Case studies.

Luna's Global Experience:

High experienced facilitator with a career experience spanning 25 years globally; USA, GCC. Lebanon. Europe & Asia in delivering core skills training and providing performance consultancy in various industries: Including Educational, Academic Services, Banking, Fashion-Retail, Food & Beverage, Oil and Gas, Marketing and Media in Europe and MENA region.

In her role as facilitator she assesses. researches, designs, evaluates and formulates plans for organizations as well as individuals.

Luna's main areas of expertise:

Leadership and Effective Managerial Skills, Team Building Skills for Managers, Conflict Management / Resolution Skills, Performance Management, Coaching and Personal Development Planning, Retail Sales / Service Development for Managers and Front liners, Building a Healthy Work Culture, for Frontline Employees using emotional intelligence and

Higher Education:

Luna has a Bachelor in Business Management and holds a CTP-Certificate in Professional Training practice from the CIPD/UK (Received Level of Distinction for Assessing Learners Needs and Facilitation Skills) and holds Professional Certificates in OJT from PHI Management INC. She recognises the added value of creating strong links between building core skills and delivering bottom line value.

She is a Canadian by birth and raised in California, USA.

الخبرة العالمية:

تمتلك لونا خبرة في الحياة المهنية التي امتدت 25 عاماً على الصعيد العالمي شملت الولايات المتحدة الأمريكية، دول مجلس التعاون الخليجي، لبنان وأوروبا وآسيا. شمل التدريب على برامج القيادة الإدارية والمهارات الأساسية وتقديم استشارات الأداء في مختلف الصناعات: التعليمية والأكاديمية، والخدمات المصرفية والمالية، وقطاع الفندقة، النفط والغاز، التسويق والدعاية والإعلام في أوروبا و منطقة الشرق الأوسط.

أضف إلى ذلك أنها تعمل في التقييم والبحث والتصميم وصياغة الخطط الإستراتيجية للشركات والحكومات.

أهم المهارات لديها:

القيادة والمهارات الإدارية الفعالة ، مهارات بناء الفريق للإداريين ، علاقة العمل وإثبات الشخصية / إدارة مهارات التواصل والاختلاف، تنمية إدارة المبيعات والخدمات للإداريين وموظفى الخطوط الامامية / مهارات طرق العرض المتخصصة في مجال الاعمال بالإضافة لفن خدمة العملاء باستخدام أدوات الذكاء العاطفي والبرمجة اللغوية العصبية.

المؤهلات العلمية:

تحمل لونا شهادة البكالوريوس في إدارة الأعمال ولديها شهادة احترافية تخصصية في التدريب العملي من معهد CIPD في بريطانيا، حاصلة على مستوى عالى في مهارة تقييم احتياجات المتدربين وحاصلة على شهادة مهنية في معايير التطبيق العملى للمتدربين وشهادات تخصصية في الذكاء العاطفي وبرامج البرمجة اللغوية

ولدت لونا في كندا ونشأت بولاية كاليفورنيا في الولايات





08:00 – 09:00	Registration & Networking over tea & coffee
09:00 – 10:00	OFFICAL OPENING
	Session One
	ACTIONABLE LEADERSHIP - EFFECTIVE LEADERSHIP
	Introduction and backgroundLeadership landscapeWhat is Actionable Leadership?
10:00 – 10:30	Tea Break / Networking
10:30 – 11:45	Session Two
	THE DNA OF THE PEOPLE MANAGER / LEADER
	 Know thy Self thy Purpose Strategist-Human Capital Developer-Talent Manager- Executer Leaders Hierarchy Star Competencies and De-railers
11:45 – 12:00	Tea Break / Networking
12:00 – 13:00	Session Three
	LEADERSHIP INFLUENCE-BUILDING ACCESS FOR WOMEN IN THE WORKPLACE
	 Understanding our Leadership Culture The balance of Power Re-establishing healthy professional norms Career development and Succession Planning for Women
13:00 – 13:45	Prayer Time / Lunch
13:45 – 15:00	Session Four
	PANEL DISCUSSION BEST PRACTICES IN EFFECTIVE LEADERSHIP
	Group of specialist leaders
15:00 – 15:15	Tea Break
15:15 – 16:30	Session Five
	PERFORMANCE EXPECTATIONS VERSUS ACTIONABLE LEADERSHIP PRACTICE
	 True Employee engagement, growth and added value High Priority Skills and behaviors Read-React and Connecting with others Next step / The way forward

البرنـــامج

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التسجيل وتناول الشاي والقهوة	09:00 - 08:00
الافتـــــتاح الرســـمي	
الجلسة الأولى القيادة الفعّـالة	10:00 – 09:00
 مقدمة عن القيادة الفعّالة الصورة الشاملة للقيادة مفهوم القيادة الفعّالة 	
استراحة / تواصل وتعارف	10:30 – 10:00
الجلسة الثانية خصائص القائد الفعال • إدراك قاعدة "الفريق - القائد - الفريق" • دور القائد الفعّال اساتراتيجا - كمطوّر للأروة البشرية - كمحتضن للمواهب والكفاءات - خاصية سرعة التنفيذ • التسلسل الهرمي للقادة	11:45 – 10:30
استراحة / تواصل وتعارف	12:00 – 11:45
الجلسة الثالثة خلق نضوذ ودور فعال للمرأة في مكان العمل • إدراك ثقافة القيادة • ميزان القوة • ميزان القوة • ترسيخ المعايير المهنية السليمة • ترسيخ المعايير المهنية السليمة • التطور الوظيفي وخطط التعاقب للمرأة في العمل	13:00 – 12:00
وقت الصلاة / وجبة الغذاء / تواصل وتعارف	13:45 – 13:00
الجلسة الرابعة حلقة نقاش: أفضل الممارسات العالمية والمحلية في القيادة الفعّالة بمشاركة نخبة من المتخصصين والقياديين من القطاعين العام والخاص	15:00 – 13:45
استـــــراحــة	15:15 – 15:00
الجلسة الخامسة توقعات الأداء مقابل ممارسات القيادة الفعالة. • الولاء الوظيفي، التطور الوظيفي، والقيمة المضافة للموظف • المهارات والسلوكيات الأساسية للقائد الفعال • التفاعل والتواصل مع الآخرين	16:30 – 15:15
. الخطوة التالية/ ماذا بعد المؤتمر؟ التوصيات / الختام	16:30

PANALIST

MS. LUNA HAGEALI

Learning and Organizational Development Expert Canada

High experienced facilitator with a career Experience spanning 25 years globally; USA, GCC, Lebanon, Europe & Asia in delivering core skills training and providing performance consultancy in various industries: Educational and Academic Services, Banking, Fashion-Retail, Food & Beverage, Oil and Gas, Marketing and Advertising and Media industries in Europe and MENA region.





MR. NOFAL AL SAIDI

GM Human Resource Services (Orpic)

Sultanate of Oman

Nofal Al Saidi is Orpic's General Manager of Human Resources. With more than 20 years experience in the Oil and Refinery industry, in roles including a Senior Project Engineer, Procurement and Contracts Manager, and General Manager of Maintenance, Nofal offers deep insights into Orpic's business operations and has a high level of expertise in strategic planning on human capital issues, employee development, and building the competitiveness of local talent. Since becoming the General Manager of Human Resources in 2013, Nofal, who is a proactive and versatile team player, has had a profound impact on the business - motivating, influencing, leading and earning the respect of his employees across all departments and functions.

MS.HAMDAH SAID AL-SHAMSI

Acting General Manager - Public Authority for Social Insurance **Sultanate of Oman**

Hamdah Said Al-Shamsi Highly competent professional finance & accounting with experience in human resource development and administration, enhanced by strong interpersonal skill, high drive in introducing and implementing systems, highly competent leader, effective member of senior management team and leader with proven ability to motivate and improve performance; Wide range of experience and good command over both Arabic and English.





MR. AHMED AL BANNA

CEO - Origin Group Kingdom of Bahrain

Ahmed is widely respected as an HR and Management practitioner. He has 30 years experience in developing, interpreting and implementing HR and management strategies. He has held the following positions - Assistant Undersecretary for Training at the Ministry of Labour , Bahrain, Past President of the Bahrain Society for Training and Development (BSTD), the Chairman of the Board of Directors of the Bahrain Training Institute (BTI), Member of the Board of Directors of the Labour Fund (TAMKEEN), Vice-President of ARTDO and board member of Muharraq Governorate Coordination Council on addition to many international and regional memberships. He has BA Degree in Business Management and MBA in Management - UK.

ستتميز حلقة النقاش والتي سيشارك فيها نخبة من الخبراء والمختصين بالتفاعل وتبادل المستجدات في فن وعلم تطبيق مبادئ القيادة وخصوصاً سرعة التنفيذ للقرارات/ أهم العوقات وأفضل النماذج العالمة في هذا المحال وكيف يمكن لنا أن نطبق بعضا منها.

The panel discussion represented by the above expert and specialised team, will be a highly interactive with the audience. It will focus on best practices of leadership, success stories and how can we apply at own culture.

PAST EVENTS











Crowne Plaza, Muscat

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* Plese contact organizer for special room rate.





من فعالياتنا السابقة

Fees in Omani Riyal

الرسوم بالريال العماني

OMR. 390 per delegate ٣٩٠ رء للمشارك الواحد

Corporate rates available سعر خاص للمجموعات

Fees Inclusive of:

- Free pass to all sessions.
- Full Conference Materials.
- Tea/Coffee / Refreshment and Lunch Breaks.
- Certificate Signed by Luna Hageali.

Cancellation/Substitutions No cancellation will be permitted once a registration form is received. However, substitution is allowed.

STRATEGIC PARTNERS











MEDIA SPONSORS



ORGANISER



HOW TO REGISTER

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THE 4th ANNUAL LEADERSHIP CONFERENCE



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